



# Handyman Services in Columbus LLC

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First Middle*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Available: \_\_\_\_\_ Referred By: \_\_\_\_\_ DOB: \_\_\_\_\_

Drivers License (State/Number): \_\_\_\_\_

Have you ever been convicted of a DUI (driving under the influence)? If yes, when? \_\_\_\_\_

Have you ever failed or refused to submit to a drug and/or alcohol test? If yes, when? \_\_\_\_\_

List all accidents and traffic violations that have occurred in the past 3 years, use separate sheet if necessary.

Date	Accident/Offense	Injuries/Charge	Fatalities/Penalty

Position Applied for: \_\_\_\_\_ Desired Salary? \$ \_\_\_\_\_

Who referred you to our company? \_\_\_\_\_

If employed, how will you get to work? \_\_\_\_\_

Are you available to work overtime? YES  NO  Are you legally eligible to work in the U.S.? YES  NO

Have you ever applied for this company? YES  NO  If yes, when? \_\_\_\_\_

Are you able to perform the essential functions of the job position without reasonable accommodations? YES  NO

If no, explain what reasonable accommodation, if any, you would require?  
\_\_\_\_\_

We are a smoke free workplace under Ohio Revised Code Chapter 3794. Do you smoke? YES  NO

We are a drug free workplace. We ban employees from using drugs or working under the influence of alcohol which could affect safety. If hired, will you submit to drug/alcohol testing? YES  NO

Have you been convicted of a felony in the past 10 years? YES  NO

If yes, explain: \_\_\_\_\_

Conviction of a crime is not an automatic bar to employment, all circumstances will be considered.

**Education**

**High School:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

If you did not graduate, have you received a GED? YES  NO

**College:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**Other:** \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**References**

*Please provide two professional and one personal reference below.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Applicant Skills**

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Ability or Skill	Years	Rating	Ability or Skill	Years	Rating
[ ] Microsoft Office Suite: Word, Excel		1 2 3 4 5	[ ] Mobile smart phone apps		1 2 3 4 5
[ ] Answering telephones		1 2 3 4 5	[ ] Customer service		1 2 3 4 5
[ ] Power tools		1 2 3 4 5	[ ] Measuring devices		1 2 3 4 5
[ ] Hand tools		1 2 3 4 5	[ ] Stud finders		1 2 3 4 5
[ ] Electrical testing equipment		1 2 3 4 5	[ ] Door repair or installations		1 2 3 4 5
[ ] Painting		1 2 3 4 5	[ ] Ceramic tile		1 2 3 4 5
[ ] Carpentry		1 2 3 4 5	[ ] Carpeting		1 2 3 4 5
[ ] Plumbing		1 2 3 4 5	[ ] Vinyl flooring		1 2 3 4 5
[ ] Electrical		1 2 3 4 5	[ ] Lighting		1 2 3 4 5
[ ] Drywall		1 2 3 4 5	[ ] Window replacement		1 2 3 4 5
[ ] Laminate flooring		1 2 3 4 5	[ ] Crown molding		1 2 3 4 5
[ ] Gutter cleaning		1 2 3 4 5	[ ] Concrete finishing		1 2 3 4 5
[ ] Ladder work, up to 32 feet		1 2 3 4 5	[ ] Grass/lawn maintenance		1 2 3 4 5
[ ] Lifting, up to 80 lbs.		1 2 3 4 5	[ ] Tree trimming		1 2 3 4 5
[ ] Sales		1 2 3 4 5	[ ] Driving		1 2 3 4 5

**Additional Information**

Please provide any other information that you believe should be considered:

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We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, or disability.

**Certification and Signature**

*I certify that the information provided on this application is truthful and accurate to the best of my knowledge. I understand that providing false or misleading information in my application or interview may be the basis for the rejection of my application, or if employment commences my immediate release.*

*I authorize Handyman Services in Columbus LLC to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education and I release all persons or companies from any liability or responsibility for providing such information.*

*If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its Manager, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Handyman Services in Columbus LLC, except in a specific written contract of employment signed on behalf of the organization by its Manager, has the power to alter or vary the voluntary nature of the employment relationship.*

**I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR CONSIDERATION**

Email completed application to: HR@handymanincolumbus.com

Mail application to: Handyman Services in Columbus LLC, PO Box 141385, Columbus, OH 43214

NO WALK-INS